

WITHYHAM PARISH COUNCIL

To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held on **MONDAY 10th SEPTEMBER 2018** at **7.30pm** at **THE OLD STATION, GROOMBRIDGE** when it is proposed to transact the following business:-

Deborah Siddle

Parish Clerk

4 September 2018

Members of the public are encouraged to come to the meetings and there is a 10 minute opportunity for them to address the Council

1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING

2. APOLOGIES

3. DECLARATIONS OF INTEREST

4. MINUTES

4.1. To resolve that the minutes of the Council Meeting held on Monday 9th July 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items)

5. COMMITTEE MINUTES

To receive the following minutes of committees and to approve and confirm recommendations contained therein and as far as requisite, the action taken by them.

5.1. Planning – 9th July 2018

5.2. Planning – 24th July 2018

5.3. Planning – 13th August 2018

5.4. Planning – 28th August 2018

To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

5.5. Rights of Way – 16th July 2018

5.6. Finance & Administration – 23rd July 2018

5.7. Air Traffic Committee – 24th July 2018

6. WEALDEN DISTRICT COUNCIL AFFORDABLE WARMTH STRATEGY

7. REPORTS FROM DISTRICT and COUNTY COUNCILLORS

8. WARD REPORTS

(a) Groombridge Ward (to include Horticultural Society request to place a bench at Groombridge Recreation Ground)

(b) St John's Ward

(c) Withyham/Blackham Ward

(5 minute comfort break)

9. COMMUNITY WARDEN REPORT

10. COMMUNITY CAFÉ/COUNCILLOR SURGERY

11. WITHYHAM PARISH VOLUNTEERS UPDATE - COORDINATOR AND STORAGE

12. SPEEDWATCH - ACTIVITY AND PROGRESS

13. RESIDENTS' WELCOME PACK UPDATE

14. POLICIES & PROCEDURES

14.1. Data Protection Policy

14.2. SALC Planning Protocol

15. FINANCE

15.1. To note the report showing payments made to date against budgets

15.2. To note payments made in August

15.3. To authorise the payment of invoices and note regular payments

15.4. To agree any quotes

15.5. To note that the bank reconciliation file was available at the meeting for inspection

15.6 To authorise updated bank mandate

15.7 To agree a charity for photocopying monies

16. REPORTS ON MEETINGS and CONFERENCES ATTENDED BY COUNCILLORS

17. CLERK'S REPORT

18. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA (To include Car Air Pollution, Guidance on councillor roles in projects)

19. DATE OF NEXT MEETING To note that the date of the next Council meeting is Monday 8th October 2018 at 7.30 pm at The Old Station, Groombridge.