



To all Members of **WITHYHAM PARISH COUNCIL**
You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **Groombridge Village Hall**, Station Road, Groombridge on **Monday 17th January 2022** at **6.30pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 11th January 2022

There is a 10-minute opportunity for members of the public to address the Council at the beginning of the meeting.

Members of the public are encouraged to contact the Clerk clerk@withyhamparishcouncil.org.uk in advance so attendance can be noted for Covid safe protocols to be maintained, and advice given.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. To resolve that the minutes of the Council Meeting held on Monday 8th November 2021 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2 Matters outstanding from minutes (not listed as separate agenda items)
- 5. COMMITTEE MINUTES**

To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

 - 5.1 Planning Committee – 8th November 2021
 - 5.2 Planning Committee – 22nd November 2021
 - 5.3 Staff Committee – 8th December 2021
 - 5.4 Planning Committee – 13th December 2021
 - 5.5 Planning Committee – 20th December 2021
- 6. GROOMBRIDGE RECREATION GROUND – Requests to hold events**
 - 6.1 Groombridge Men's Sheds - May 2022 for opening event (date tbc to avoid May Fair)
 - 6.2 Groombridge Preschool - 12th June for 'Glastonbridge' annual fundraiser
- 7. GROOMBRIDGE POST OFFICE – to agree works for residential part (Phoenix House)**
- 8. TO AGREE RECOMMENDATIONS FOR THE BUDGET AND PRECEPT FOR THE FINANCIAL YEAR 2022/23**
- 9. FINANCE**
 - 9.1 Note the report showing payments made to date against budgets
 - 9.2 Note the payment of December invoices/note regular payments, authorised on email
 - 9.3 Agree the payment of January invoices/note regular payments
 - 9.4 Consider quotes
- 10. CLERK'S REPORT**
- 11. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA**
- 12. DATE OF NEXT MEETING** - note that the proposed date of the next Council meeting is Monday 14th February 2022 at 7.30pm, venue to be confirmed.