



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 14th November 2022** at **7.30pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 8th November 2022

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details are at the end of this agenda) or attend in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. To resolve that the minutes of the Council Meeting held on Monday 10th October 2022 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5. COMMITTEE MINUTES**

To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

 - 5.1 Rights of Way Advisory Committee – 3rd October 2022
 - 5.2 Planning Committee – 10th October 2022
 - 5.3 Planning Committee – 24th October 2022
- 6. REPORTS FROM DISTRICT and COUNTY COUNCILLORS**
- 7. WARD REPORTS**
 - (a) Groombridge Ward (Groombridge)
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 8. PARISH PLAN 2020-2024**
 - 8.1 Receive progress updates and 2023-24 aims
 - 8.2 Agree lead Councillor to seek views from young people
- 9. TEASLEY MEAD PLAY EQUIPMENT** – update on residents' survey and recommendations
- 10. NEWTON WILLOWS WILD VERGE SIGNAGE**
- 11. UNSUNG HELPERS EVENT**
- 12. FINANCE:**
 - 12.1 Note the report showing payments made to date against budgets
 - 12.2 Authorise the payment of November invoices/note regular payments
 - 12.3 Consider quotes
- 13. REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS**
- 14. CLERK'S REPORT** – to include parish office closure at Christmas, and Community Warden update
- 15. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA:** to include Councillor co-options
- 16. DATE OF NEXT MEETING** - the proposed date of the next Council meeting is Monday 12th December 2022 at 7.30pm, to be held at The Parish Office unless otherwise notified by the agenda.

Link to join the meeting by Zoom

<https://us06web.zoom.us/j/82943939575?pwd=aEZhZWxuWGpyQnl4b1c0eUt4RVd1dz09>

Meeting ID: 829 4393 9575

Passcode: 700034