

WITHYHAM PARISH COUNCIL

To all Members of the **FINANCE** Committee
(with copies to all other Councillors for information).

You are summoned to attend a meeting of the **FINANCE** Committee to be held at **The Old Station**, Station Road, Groombridge on **Monday 28th November 2022** at **7.30pm** when it is proposed to transact the following business:

Deborah Siddle, Clerk – 23rd November 2022

***There is a 10-minute opportunity for members of the public to address the Council.
Members of the public are encouraged to attend meetings via Zoom
(access details at the end of this agenda). If you wish to attend in person, please contact the
Clerks by the morning of the meeting clerk@withyhamparishcouncil.org.uk***

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1 Minutes of the meeting held on 26th September 2022
 - 4.2 Matters outstanding from these minutes
- 5. SUBSIDY REQUEST FOR THE POST OFFICE AND CORNER SHOP (2023/24)**
- 6. BUDGET AND PRECEPT (2023/24)**
 - 6.1 To receive cashflow to end of 2022/23 to show projected Reserves
 - 6.2 To consider the budget for 2023/24, and Precept required (to recommend to Council)
 - 6.3 To provisionally consider the Ear-marked Reserves for 2022/23
- 7. TREES**
 - 7.1 To receive Safety Inspection for Trees on Parish Council Land and consider any works
 - 7.2 To consider request regarding tree at Phoenix House
- 8. GROOMBRIDGE OLD STATION LEASE**
 - 8.1 To confirm Terms of Reference for Working Group
- 9. PHOENIX HOUSE – ENERGY SUPPORT**
- 10. QUOTES**
 - 10.1 To consider quotes for Withyham bus shelter
 - 10.2 To agree quote for structural testing of goals at Groombridge Recreation Ground
- 11. ACCOUNTS & FINANCE**
 - 11.1 To note expenditure against budget report to November 2022
 - 11.2 To consider any virements and journals required
 - 11.3 To receive interim internal Audit report (winter)
- 12. GRANT APPLICATION PACK PAPERWORK FOR 2023/24 BUDGET**
- 13. POLICIES TO REVIEW:**
 - 13.1 Child Protection Policy
- 14. RFO REPORT**
- 15. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA** to include parish office kitchen roof/ceiling
- 16. DATE OF NEXT MEETING** – Monday 23rd January 2023 at 7.30pm (following Planning Committee) to be held at The Parish Office unless otherwise notified by the agenda

Link to join the meeting by Zoom:

<https://us06web.zoom.us/j/88689236938?pwd=WU5tZlk4dmQ0eWdXb0FvdHdmVIRMZz09>

Meeting ID: 886 8923 6938

Passcode: 055965