



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 10th July 2023** at **7pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 4th July 2023

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. Resolve that the minutes of the Council Meeting held on Monday 12th June 2023 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5. COMMITTEE MINUTES**

Receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

 - 5.1 Planning Committee – 12th June 2023
 - 5.2 Climate and Ecology Advisory Committee – 20th June 2023
 - 5.3 Planning Committee – 26th June 2023
 - 5.4 Rights of Way Advisory Committee - 26th June 2023
- 6. REPORTS FROM DISTRICT and COUNTY COUNCILLORS**
- 7. WARD REPORTS**
 - (a) Groombridge Ward (Groombridge)
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 8. CLIMATE AND ECOLOGY ADVISORY COMMITTEE – agree the Committee Terms of Reference**
- 9. HIGHWAYS RELATED MATTERS**
 - 9.1 Litterpicking by the highway
 - 9.2 Speedwatch update
 - 9.3 St John's School parking and traffic – feedback from meeting with School and Horder Centre, and suggestion to write jointly to the Conservators

(5 minute comfort break)
- 10. GROOMBRIDGE RECREATION GROUND – matters relating**
 - 10.1 Playground update (to include record of checks)
 - 10.2 Youth Shelter and request for CCTV
 - 10.3 Updated Risk Assessment Groombridge Recreation Ground
 - 10.4 Cricket Club
- 11. GROOMBRIDGE POST OFFICE & SHOP – update**
- 12. FINANCE:**
 - 12.1 Note the report showing payments made to date against budgets
 - 12.2 Authorise the payment of July invoices/note regular payments
 - 12.3 Delegate authority to Finance Committee to pay invoices in August, and to report to September Council
 - 12.4 Consider quotes

13. **CLERK'S REPORT**
14. **REPORTS FROM COUNCILLORS REGARDING MEETINGS AND TRAINING ATTENDED**
15. ***CONSIDER WHETHER TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM 16 PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS***
16. **STAFFING MATTERS**
17. ***TO INVITE THE PUBLIC TO RETURN TO THE MEETING IF THEY WERE EXCLUDED FOR THE PREVIOUS ITEMS***
18. **MATTERS OF URGENT IMPORTANCE** FOR NOTING OR INCLUSION ON FUTURE AGENDA (to include solar powered speed devices)
19. **DATE OF NEXT MEETING** - Monday 11th September 2023 at Groombridge Old Station at 7pm unless otherwise notified by the agenda

Zoom Details:

<https://us06web.zoom.us/j/83959695983?pwd=NmQ0ZE1jR1gwcW5BNHNXTTC9ldEVouT09>

Meeting ID: 839 5969 5983

Passcode: 702023