



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 9th October 2023** at **7pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 3rd October 2023

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. CO-OPTION OF MEMBER TO GROOMBRIDGE WARD**
- 2. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**
- 5. MINUTES**
 - 5.1. Resolve that the minutes of the Council Meeting held on Monday 4th September 2023 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 5.2. Matters outstanding from minutes (not listed as separate agenda items)
- 6. COMMITTEE MINUTES**

Receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

 - 6.1 Planning Committee – 4th September 2023
 - 6.2 Building Assets Working Group – 21st September 2023
 - 6.3 Planning Committee – 25th September 2023
 - 6.4 Finance Committee - 25th September 2023
- 7. REPORTS FROM DISTRICT and COUNTY COUNCILLORS**
- 8. HIGHWAYS RELATED MATTERS**
 - 8.1 Marden's Hill road safety/speed reduction
 - 8.2 Speedwatch/road safety update
 - 8.3 Solar powered speed devices
 - 8.4 Highways Coordinator's activity logs for noting
- 9. WARD REPORTS**
 - (a)Groombridge Ward (Groombridge) to include update on meeting with Groombridge Cricket Club
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 10. RESULTS OF CONSULTATION ON A DOGS ON LEADS POLICY AT GROOMBRIDGE RECREATION GROUND**
- 11. GROOMBRIDGE MAY FAIR**
 - 11.1 Consider request to use Groombridge Recreation Ground for May Fair 2024
 - 11.2 Consider May Fair response to WPC request for a traffic management plan
- 12. WEALDLINK** – report from Wealdlink on impacts of Flexibus
- 13. CLIMATE & ECOLOGY** - Consider recommendation to purchase a heat gun
- 14. CONSIDER REQUEST FOR STREET POPPIES**
- 15. WPC REPRESENTATION AT GROOMBRIDGE MONTHLY MARKET**
- 16. OCTOBER COMMUNITY CAFE**
- 17. NEXT NEWSLETTER TIMETABLE**

18. POLICIES

18.1 Social Media Policy

18.2 Policy on Pre-Application Discussions (recommended by Planning Committee)

18.3 Policy on Applications Outside of The Parish (recommended by Planning Committee)

18.4 Policy on Applications Beside or on Parish Council Land (recommended by Planning Committee)

19. FINANCE:

19.1 Note the report showing payments made to date against budgets

19.2 Authorise the payment of October invoices/note regular payments

19.3 Consider Quotes

20. CLERK'S REPORT – to include update on Parish Maintenance Person role

21. REPORTS FROM COUNCILLORS REGARDING MEETINGS AND TRAINING ATTENDED

22. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON FUTURE AGENDA (to include feedback on priorities identified by Climate and Ecology Advisory Committee and response to ESCC consultation on rural verges)

23. DATE OF NEXT MEETING - Monday 13th November 2023 at Groombridge Old Station at 7pm unless otherwise notified by the agenda

Zoom Details:

<https://us06web.zoom.us/j/85650490292?pwd=yZrbMxsbUzgfaCAPbcbKjdsd1kkfYe.1>

Meeting ID: 856 5049 0292

Passcode: 910028