



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 13th November 2023** at **7.15pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 7th November 2023

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. Resolve that the minutes of the Council Meeting held on Monday 9th October 2023 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2. Matters outstanding from minutes (not listed as separate agenda items)
 - 4.3. Agree removal of actions no longer required
- 5. COMMITTEE MINUTES**

Receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

 - 5.1 Planning Committee – 9th October 2023
 - 5.2 Rights of Way Advisory Committee – 16th October 2023
 - 5.3 Planning Committee – 23rd October 2023
- 6. CLIMATE & ECOLOGY ADVISORY GROUP** - receive informal notes of the overview session of 31st October 2023 and note recommendations relating to the Parish Plan
- 7. REPORTS FROM DISTRICT and COUNTY COUNCILLORS**
- 8. WARD REPORTS**
 - (a) Groombridge Ward (Groombridge)
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 9. HIGHWAYS RELATED MATTERS** - Speedwatch
- 10. INDEPENDENT REMUNERATION PANEL (IRP): COUNCILLOR ALLOWANCES FOR 2024/25** – for comments and suggestions
- 11. GRASS CUTTING IN THE PARISH** - Consider options for 2023/24 Urban Grass Cutting (East Sussex Highways)
- 12. GROOMBRIDGE RECREATION GROUND**
 - 12.1 Consider request to site a coffee van at Groombridge Men's Shed
 - 12.2 Consider request from Groombridge Scouts to plant bulbs
 - 12.3 Note Groombridge Cricket Club's intention to request white lines outside vehicle gate
- 13. CONSIDER UNSUNG HELPERS EVENT**
- 14. POLICIES FOR REVIEW:** Document and Retention Policy

- 15. FINANCE:**
 - 15.1 Note the report showing payments made to date against budgets
 - 15.2 Authorise the payment of November invoices/note regular payments
 - 15.3 Note receipts including Community Infrastructure Levy monies
 - 15.4 Note the availability of the bank reconciliation file for inspection
 - 15.5 Consider Quotes - to include Lime trees at Groombridge Recreation Ground
- 16. CLERK'S REPORT**
- 17. REPORTS FROM COUNCILLORS REGARDING MEETINGS AND TRAINING ATTENDED**
- 18. MATTERS OF URGENT IMPORTANCE** FOR NOTING OR INCLUSION ON FUTURE AGENDA (to include Marden's Hill road safety and ESCC wild verge trial response)
- 19. DATE OF NEXT MEETING** - Monday 11th December 2023 at Groombridge Old Station at 7pm unless otherwise notified by the agenda

Zoom Details:

<https://us06web.zoom.us/j/84564823813?pwd=ViyEkEDBUFGN7faqw0VkFoNf0F3s2N.1>
Meeting ID: 845 6482 3813 Passcode: 768227