



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 8<sup>th</sup> January 2024** at **7pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 2<sup>nd</sup> January 2024

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***There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.***

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
  - 4.1. Resolve that the minutes of the Council Meeting held on Monday 11<sup>th</sup> December 2023 be taken as read, confirmed as a correct record and signed by the Chairman.
  - 4.2. Matters outstanding from minutes (not listed as separate agenda items)
  - 4.3. Agree removal of actions no longer required
- 5. COMMITTEE MINUTES**

Receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them.

  - 5.1 Planning Committee – 11<sup>th</sup> December 2023
  - 5.2 Planning Committee – 18<sup>th</sup> December 2023 (delegated authority)
- 6. REPORTS FROM DISTRICT and COUNTY COUNCILLORS**
- 7. WARD REPORTS**
  - (a)Groombridge Ward (Groombridge) to include update on a coffee van at Groombridge Men's Shed
  - (b)Groombridge Ward (Withyham/Blackham)
  - (c) Marden's Hill Ward
- 8. NEWTON WILLOWS WILD VERGE** – consider proposal for 2024
- 9. HIGHWAYS RELATED MATTERS** – to include Speedwatch update
- 10. COUNCILLOR RECRUITMENT UPDATE**
- 11. CONSIDER THE INDEPENDENT REMUNERATION PANEL REPORT ON MEMBERS ALLOWANCES 2024/25**
- 12. FINANCE:**
  - 12.1 Note the report showing payments made to date against budgets
  - 12.2 Authorise the payment of January invoices/note regular payments
  - 12.3 Agree a bank account with Unity Trust Bank and confirm mandate
  - 12.4 Consider quotes
- 13. CLERK'S REPORT**
- 14. REPORTS FROM COUNCILLORS REGARDING MEETINGS AND TRAINING ATTENDED**
- 15. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON FUTURE AGENDA** (to include Marden's Hill road safety, Rural verge cuts and Glyphosate opt outs, Transport for the South East response, Earmarked reserve allocations and Parish Plan preparation for Visioning)
- 26. DATE OF NEXT MEETING** - Monday 12<sup>th</sup> February 2024 at Groombridge Old Station at 7pm unless otherwise notified by the agenda

**Zoom Details:**

<https://us06web.zoom.us/j/82357570082?pwd=qbGD5DERDebh3lr7eKVauQtcRVH6u5.1>

Meeting ID: 823 5757 0082

Passcode: 632401