



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 14th April 2025** at **7pm** when it is proposed to transact the following business:

Debbie Siddle, Clerk – 8th April 2025

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. To resolve that the minutes of the Council Meeting held on Monday 10th March 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2. Matters completed and outstanding from previous minutes (not listed as separate agenda items)
- 5. COMMITTEE MINUTES**

To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them:

 - 5.1 Planning Committee – 10th March 2025
 - 5.2 Planning Committee – 24th March 2025
 - 5.3 Finance Committee - 24th March 2025
- 6. REPORTS FROM DISTRICT and COUNTY COUNCILLORS** - note reports received in advance of the meeting
- 7. WARD REPORTS**
 - (a) Groombridge Ward (Groombridge)
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 9. WITHYHAM PARISH COMMUNITY INTEREST COMPANY**
 - 9.1 Receive quarterly update
 - 9.2 Agree Memorandum of Understanding
- 10. BLACKHAM BUS SHELTER** – agree Finance Committee recommendation
- 11. CONSULTATIONS**
 - 11.1 Note the submission made to the consultation response on Establishing a Mayoral Combined County Authority across East Sussex, West Sussex and Brighton and Hove (agreed by email)

12. **POLICIES** – recommended by Finance Committee
 - 12.1 Financial Regulations
 - 12.2 Fees and Charges
 - 12.3 Borrowing and Investment Strategy
 - 12.4 Pensions Discretion Policy
 - 12.5 Risk Management Policy
 - 12.6 Pay Policy
13. **FINANCE**
 - 13.1 Note the report showing payments made to date against budgets
 - 13.2 Authorise payments made from 2024-25 budgets following March Council
 - 13.3 Authorise the payment of April (2025-26) invoices/note regular payments
 - 13.4 Note the availability of the Bank Reconciliations file
 - 13.5 Consider any quotes
14. ***CONSIDER WHETHER TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM 15 PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS***
15. **BUILDING MATTERS**
16. ***INVITE THE PUBLIC TO RETURN TO THE MEETING IF THEY WERE EXCLUDED FOR THE PREVIOUS ITEMS***
17. **CLERK'S REPORT**
18. **REPORTS FROM MEETINGS AND TRAINING ATTENDED BY COUNCILLORS**
19. **MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA**
20. **DATE OF NEXT MEETING** - note that the proposed date of the Annual Statutory Meeting is **Monday 19th May 2025 at 7pm**, to be held at The Parish Office unless otherwise notified by the agenda.

Join Zoom Meeting:

<https://us06web.zoom.us/j/85416232047?pwd=NIAYf1s6ZxXaGjaXYVOdUXNnUuhSU2.1>

Meeting ID: 854 1623 2047

Passcode: 954763