



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 9th March 2026** at **7pm** when it is proposed to transact the following business:

Kelly Gaynor, Clerk – 3rd March 2026

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
 - 4.1. To resolve that the minutes of the Council Meeting held on 9th February 2026 be taken as read, confirmed as a correct record and signed by the Chairman.
 - 4.2. Matters outstanding from minutes (not listed as separate agenda items)
- 5. COMMITTEE MINUTES**

To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them:

 - 5.1 Planning Minutes Planning Committee Minutes 09.02.2026
 - 5.2 Planning Committee Minutes 23.02.2026
 - 5.3 Staff and Administration Committee 23.02.2026
- 6. REPORTS FROM DISTRICT and COUNTY COUNCILLORS** - note reports received in advance of the meeting
- 7. WARD REPORTS**
 - (a) Groombridge Ward (Groombridge)
 - (b) Groombridge Ward (Withyham/Blackham)
 - (c) Marden's Hill Ward
- 8. PARISH MAINTENANCE PERSON**
 - 8.1 To agree a new 6 month contract and rate of pay as recommended by the Staff and Administration Committee
 - 8.2 To request any additional areas for maintenance attention be suggested via the Clerk
- 9. AMBLERS (A WITHYHAM PARISH COUNCIL INITIATIVE)**
 - 9.1 To agree a Councillor lead to be part of the Amblers Lead Team

10. **RATIFY RESPONSE TO EAST SUSSEX RIGHTS OF WAY OFFICER REGARDING FOOTPATH DIVERSION 67c**
11. **CEAG UPDATE FOR NOTING**
12. ***CONSIDER WHETHER TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS 4-12 PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS***
13. ***AGREE TO DRAWDOWN PWLB FUNDS AND COMPLETE ON PURCHASE OF GROOMBRIDGE OLD STATION***
14. ***INVITE THE PUBLIC TO RETURN TO THE MEETING IF THEY WERE EXCLUDED FOR THE PREVIOUS ITEMS***
15. **AGREE TO CONTRACT SOLAR DYNAMICS FOR INSPECTION/ANNUAL SERVICE OF SOLAR PANELS**
16. **AGREE BUDGET OVERSPEND/USE OF EARMARKED RESERVES FOR WORKS AT POST OFFICE/PHOENIX HOUSE BUILDING**
17. **NOTE PROCESS FOR EXPECTED BUILDING BASED QUOTES OR ADDITIONAL WORKS**
18. **FINANCE**
 - 18.1 Note the report showing payments made to date against budgets
 - 18.2 Authorise the payment of February invoices/note regular payments
 - 18.3 Consider any quotes
19. **CLERK'S REPORT**
20. **REPORTS FROM MEETINGS AND TRAINING ATTENDED BY COUNCILLORS**
21. **MATTERS OF URGENT IMPORTANCE** for noting or inclusion on a future agenda:
20. **DATE OF NEXT MEETING** - note that the proposed date of the next Council meeting is Monday 13th April 2026 at 7pm, to be held at The Parish Office unless otherwise notified by the agenda.

Zoom details:

<https://us06web.zoom.us/j/86580326422?pwd=jvllP0rm2NUavm2xh1ytPiTaN3EWpl.1>

Meeting ID: 865 8032 6422

Passcode: 980081