



To all Members of **WITHYHAM PARISH COUNCIL**

You are summoned to attend a meeting of **WITHYHAM PARISH COUNCIL** to be held at **THE OLD STATION**, Station Road, Groombridge on **Monday 14th September 2026** at **7.15pm** when it is proposed to transact the following business:

Kelly Gaynor, Clerk – 8th September 2026

There is a 10-minute opportunity for members of the public to address the Council. Members of the public may attend meetings via Zoom (access details at the end of this agenda) or in person.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. TO OBSERVE A MINUTE'S SILENCE IN MEMORY OF COUNCILLOR SKINNER**
- 5. MINUTES**
- 6.** 6.1. To resolve that the minutes of the Council Meeting held on 13th July 2026 be taken as read, confirmed as a correct record and signed by the Chairman.
6.2. Matters outstanding from minutes (not listed as separate agenda items)
- 7. COMMITTEE MINUTES**
To receive the following draft minutes of committees and to note recommendations contained therein and as far as requisite, the action taken by them:
7.1 Planning 27.7.26
7.2 Staff 28.7.26
7.3 CEAG 14.7.26
- 8. REPORTS FROM DISTRICT and COUNTY COUNCILLORS** - note reports received in advance of the meeting
- 9. WARD REPORTS**
(a) Groombridge Ward (Groombridge)
(b) Groombridge Ward (Withyham/Blackham)
(c) Marden's Hill Ward
- 10. TO NOTE CHANGES AGREED BY STAFF COMMITTEE TO STAFF JOB TITLE AND PMP CONTRACT.**
- 11. TO NOTE LOCAL GOVERNMENT REORGANISATION PAUSED**
- 12. ASSETS WORKING GROUP**
12.1 Note withdrawal of Assets of Community Vale
12.2 to Agree an expression of interest to Wealden District Council for community asset transfer
- 13. CEAG**
13.1 Consider purchase and installation of a Water Butt at the Parish Office
13.2 Consider grant application request
- 14. SAVE THE DATE UNSUNG HELPERS TO FOLLOW COUNCIL 14TH DECEMBER**
- 15. CONSIDER THE PROPOSAL TO UPGRADE THE SURFACE AT THE READING ROOM.**
- 16. TO NOTE AGREEMENT UNDER DELEGATED AUTHORITY FOR ACCESS GIVEN TO SOUTHERN WATER ACROSS THE RECREATION GROUND.**
- 17. TO NOTE COMMUNITY ACTION CELEBRATING COMMUNITIES 2026 NOMINATION AND FILMING**

- 18. TO NOTE FREE COUNCIL EVENT IN PARTNERSHIP WITH CROWBOROUGH FIRST RESPONDER'S**
Defibrillator and First Aid training 1ST OCTOBER 5.30PM, Groombridge Village Hall
- 19. TO NOTE WEALDEN DISTRICT COUNCIL HAVE BEGUN THEIR ANNUAL REVISION OF THE ELECTORAL REGISTER (ANNUAL CANVASS).**
- 20. TO NOTE THE 2026 LOCAL GOVERNMENT PAY SETTLEMENT**
- 21. RESOLVE TO ACCEPT THE WITHYHAM PARISH COUNCIL DATA AUDIT**
- 22. FINANCE**
 - 22.1 Note the report showing payments made to date against budgets
 - 21.2 Authorise the payment of September invoices/note regular payments
 - 22.3 Consider any quotes
 - 22.4 Note Payments made in August
- 23. CLERK'S REPORT**
- 24. REPORTS FROM MEETINGS AND TRAINING ATTENDED BY COUNCILLORS**
- 25. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA:**
- 26. DATE OF NEXT MEETING** - note that the proposed date of the next Council meeting is Monday 12th October 2026 at 7pm, to be held at The Parish Office unless otherwise notified by the agenda.

Zoom details

<https://us06web.zoom.us/j/88021675299?pwd=mssOHJwh2JJaj82jYVJReICI6F3eVn.1>

Meeting ID: 880 2167 5299

Passcode: 558174