



WITHYHAM PARISH COUNCIL

To all Members of the **FINANCE** Committee
(with copies to all other Councillors for information)

You are summoned to attend a meeting of the **FINANCE COMMITTEE** to be held at **The Old Station**, Station Road, Groombridge on **Monday 28th September 2026** at **7pm** when it is proposed to transact the following business:

Deborah Siddle, Clerk – 22nd September 2026

Members of the public are encouraged to attend our meetings either in person or via Zoom (access details at the end of this agenda), there is a 10-minute opportunity for them to address the Committee at the start of the meeting.

- 1. ENQUIRE WHETHER ANYONE PRESENT INTENDS TO FILM, PHOTOGRAPH AND/OR RECORD THE MEETING**
- 2. CO-OPT CLLR STIRLING**
- 3. ELECT VICE CHAIRPERSON**
- 4. APOLOGIES**
- 5. DECLARATIONS OF INTEREST**
- 6. MINUTES**
 - 6.1 Minutes of the meeting held on 22nd June 2026
 - 6.2 Matters completed and outstanding from previous minutes (not listed as separate agenda items)
- 7. GROOMBRIDGE SPORTS GROUND ASSOCIATION** - Receive update from GSGA and confirm WPC position on grass-cutting to inform 2027/28 budget setting
- 8. GRANTS**
 - 8.1 Note Grant budget available to this meeting
 - 8.2 Consider Grant applications received
 - 8.3 Note Monitoring Forms received for grants previously awarded
- 9. ASSETS**
 - 9.1 Assets Working Group – receive feedback from last meeting
 - 9.2 Assets of Community Value - receive feedback on applications made and consider any further applications
 - 9.3 Community Asset Transfers – note Expressions of Interest made
 - 9.4 Noticeboards - Groombridge Post Office and Blackham Village Hall
- 10. POLICIES** - to recommend to Council
 - 10.1 Child and Vulnerable Persons Policy
- 11. BUDGET SETTING PROCESS 2027/28** – confirm process and timetable
- 12. ACCOUNTS AND FINANCE**

- 12.1 Note expenditure against budget report (to September 2026)
- 12.2 Note cashflow (to September 2026)
- 12.3 Consider any Virements and Journals
- 12.4 Consider any quotes

13. RESPONSIBLE FINANCE OFFICER (RFO) REPORT

14. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA to include consideration of 2027/28 WPCIC subsidy request and draft Budget and Precept request

15. DATE OF NEXT MEETING – Monday 23rd November 2026 at 7pm.

Zoom details

<https://us06web.zoom.us/j/83810938814?pwd=QFid3aDaoxeMWKkG1q61HLSZaIX1R2.1>

Meeting ID: 838 1093 8814

Passcode: 021019